

LANCASTER COUNTY
COMMUNITY CORRECTIONS SCREENING CLINICIAN

5764

NATURE OF WORK

This is human service work in a Community Correction Program evaluating and coordinating the assignment of pre-trial and sentenced correction clients to the Alternatives to Incarceration Program.

Work involves responsibility for interviewing and assessing correctional clients; communicating with the courts, attorneys, families, criminal justice practitioners, and others regarding the client's ability to successfully participate in the community corrections program. Work also involves compiling statistics; formulating and preparing reports summarizing requested data elements. Supervision is received from an administrative superior with work being evaluated in the form of reports, conferences and effectiveness of service provided.

EXAMPLES OF WORK PERFORMED

Interviews potential clients; reviews criminal backgrounds and personal behaviors; utilizes a variety of assessment instruments and processes in preparation of program inclusion or exclusion.

Prepares and forwards associated documentation for presentation to the court for determination of placement in the alternatives to incarceration program.

Assesses intervention and rehabilitation needs for a variety of social, vocational, financial, and behavioral health issues effecting criminal behavior.

Prepares documentation for submission to program case managers and others for appropriate follow up activities.

Participates as a team member in program planning and meetings to enhance provision of services.

Provides individual or group counseling services utilizing a variety of treatment modalities tailored to meet each individual client's needs.

Provides substance abuse evaluations as required.

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of sociological, behavioral and cultural factors influencing the behavior and attitudes of clients.

Knowledge of principles, practices and techniques of providing case management and the delivery of human services.

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Knowledge of the functions and services of community organizations, related human services, mental health and substance abuse resources.

Ability to establish and maintain effective working relationships with clients, co-workers, and the general public.

Ability to communicate effectively both orally and in writing.

Ability to maintain records of services provided, client progress and required documentation.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from an accredited four year college or university with major course work in social work, psychology, sociology or related field supplemented by a Masters Degree in social work, counseling or related field and CADAC credentials plus experience in the mental health, substance abuse or correctional field including some supervisory experience.

MINIMUM QUALIFICATIONS

Graduation from an accredited four year college or university with major course work in social work, psychology, sociology or related field supplemented by a Masters Degree in social work, counseling or related field plus some experience in the mental health, substance abuse or correctional field or any equivalent combination of training and experience which provides the desirable knowledge, abilities and skills.

NECESSARY SPECIAL REQUIREMENT

Possession of a valid State of Nebraska's license when operating a vehicle is required in the performance of assigned duties.

Approved by: _____
Department Head

Personnel Director

8/03

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